

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL &
COMMUNITY REDEVELOPMENT AGENCY
Tuesday, June 28 2011
Closed Session 6:00 pm
Open Session 6:30 pm
City Hall Council Chambers
232 W. Sierra Madre Boulevard**

*John Buchanan, Mayor
Josh Moran, Mayor Pro-Tem
MaryAnn MacGillivray, Council Member
Joe Mosca, Council Member
Nancy Walsh, Council Member*

*Nancy Shollenberger, City Clerk
George Enyedi, City Treasurer*

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. Comments will generally be limited to three minutes per speaker.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Council Member/Board Members of the Community
Redevelopment Agency

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LEGAL COUNSEL

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Existing Litigation:

Pursuant to Calif. Government Code Section 54956.9(a)

Donald Sipple et al. vs. City of Alameda, et al.

Los Angeles Superior Court Case No. BC462270

OPEN SESSION

CALL TO ORDER/ROLL CALL

Council Member/Board Members of the
Community Redevelopment Agency

PLEDGE OF ALLEGIANCE & INVOCATION/INSPIRATION

Council Member Joe Mosca

APPROVAL OF AGENDA

Majority vote of the Council to proceed with City
business.

APPROVAL OF MINUTES

Approval of Minutes from the Community
Redevelopment Agency session, and the regular City
Council meeting of June 14, 2011.

MAYOR AND CITY COUNCIL REPORTS

Brief reports of individual Council Member activities
relating to City business occurring since the last City
Council meeting.

PUBLIC COMMENT

Regarding items not on the Agenda

PRESENTATION

Recognition of Sierra Madre School Principal
Gayle Bluemel

PRESENTATION

Recognition of Father Roger H. Wood - Church of
Ascencion

PRESENTATION

Recognition of Retiring Fire Department Personnel

- Michael Bamberger, Battalion Chief
- Bill Messersmith, Engineer
- Michael Tyler, Engineer

ACTION ITEMS

CONSENT CALENDAR

1.
 - a) **ADOPTION OF RESOLUTION NO. 11-61
OF THE CITY COUNCIL OF THE CITY
OF SIERRA MADRE APPROVING
CERTAIN DEMANDS**

Recommendation that the City Council approve
Resolution No. 11-61 for payment of City
Warrants in aggregate amount of \$199,973.19;
Sierra Madre Library warrants in the aggregate
amount of \$12,822.47 and Payroll Transfer in
the aggregate amount of \$328,283.73 for the
fiscal year ending June 30, 2011.
 - b) **AUTHORIZATION OF PAYMENTS ON
BEHALF OF CRA**

Recommendation that the City Council approve
the \$25,711.00 addition to the revolving note for
the demands paid by the City on behalf of the
Community Redevelopment Agency.

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| <p>c) RESOLUTION NO. 11-060 AND CRA RESOLUTION NO. 447 ADOPTING COMMITTED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2011</p> | <p>Recommendation that the City Council approve Resolution No. 11-060 and CRA Resolution No. 447, a joint Resolution of the City Council and Community Redevelopment Agency adopting GASB 54: Committed Funds for Fiscal Year ending June 30, 2011</p> |
| <p>d) AMENDED CONTRACT FOR VIDEO PRODUCTION AND CABLE SERVICES</p> | <p>Recommendation that the City Council amend the contract for video production and cable services to Community Media of the Foothills, for video production and cable services, not to exceed \$32,000 per year for the remaining two year contract period.</p> |
| <p>e) ADOPTION OF RESOLUTION NO. 11-58: AMENDING THE PERCENTAGE PAID BY THE EMPLOYER OF THE EMPLOYEES' CONTRIBUTION TO THE CALIFORNIA PUBLIC EMPLOYEE RETIREMENT SYSTEM FOR UNREPRESENTED STAFF</p> | <p>Recommendation that the City Council adopt Resolution No. 11-58, a Resolution of the City Council amending the percentage paid by the Employer of the Employees' Contribution to the California Public Employee Retirement System for unrepresented employees.</p> |
| <p>f) DESIGNATION OF VOTING DELEGATE AND ALTERNATE FOR LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND BUSINESS MEETING – RESOLUTION NO. 11-59</p> | <p>Recommendation that the City Council authorize Resolution No. 11-59, a Resolution of the City Council designating Mayor John Buchanan as the Voting Delegate and Mayor Pro Tem Josh Moran as the alternate Voting Delegate to the League of California Cities Annual Conference and Business Meeting for 2011.</p> |
| <p>g) REQUEST FOR AUTHORIZATION FOR PAYMENT TO THE IRS FOR AUDIT FINDINGS</p> | <p>Recommendation that the City Council authorize payment to the IRS audit for calendar year 2006 and subsequent year findings.</p> |
| <p>h) GENERAL PLAN UPDATE TECHNICAL CONSULTANT – AWARD OF BID</p> | <p>Recommendation that the City Council award the contract to The Planning Center DC&E to prepare the technical reports and EIR for the General Plan Update, direct staff to work with the City Attorney to prepare the consultant agreement to commence work, and authorize the City Manager to sign the agreement.</p> |
| <p>i) DOWNTOWN RETAIL MARKET DEMAND STUDY – AWARD OF BID</p> | <p>Recommendation that the CRA Board award the contract to Buxton to prepare a downtown retail market demand study, direct staff to prepare the consultant agreement and commence work, and authorize the Executive Director to sign the agreement.</p> |

j) CONSIDERATION OF CRA RESOLUTION NO. 444 AWARDED A CONSTRUCTION CONTRACT TO STEPHEN DORECK EQUIPMENT RENTALS, INC. FOR THE REPLACEMENT OF A WATER MAIN IN EAST SIERRA MADRE BLVD. BETWEEN THE MAINTENANCE YARD AT SIERRA VISTA PARK AND BALDWIN AVENUE

Recommendation that the City Council, acting as the CRA Board of Directors, adopt CRA Resolution No. 444 approving the award of a construction contract to Stephen Doreck Equipment Rentals, Inc., in an amount not-to-exceed \$1,092,750.00 for installation of a 12 inch water main in East Sierra Madre Blvd., from the Maintenance Yard at Sierra Vista Park to Baldwin Avenue.

k) CONSIDERATION OF CRA RESOLUTION NO. 445 AWARDED A CONSTRUCTION CONTRACT IN AN AMOUNT NOT-TO-EXCEED \$471,500 TO BEN'S ASPHALT, INC. FOR THE RESURFACING OF CITY-OWNED PARKING LOTS WITHIN THE REDEVELOPMENT AGENCY BOUNDRIES

Recommendation that the City Council acting as the CRA Board of Directors, adopt CRA Resolution No. 445, awarding a construction contract in an amount not-to-exceed \$471,500.00 to Ben's Asphalt, Inc. for resurfacing the City's redevelopment area parking lots.

l) CONSIDERATION OF REJECTION OF BIDS FOR THE RE-ROOFING OF CITY HALL AND THE PUBLIC SAFETY BUILDING

Recommendation that the City Council acting as the CRA Board of Directors reject the bids received June 16, 2011 and direct staff to re-advertise the project for bids at a later date this summer.

m) CANCELLATION OF 2ND REGULAR CITY COUNCIL MEETING FOR THE MONTH OF AUGUST

Recommendation that the City Council approve the cancellation of the regular City Council meeting of August 23, 2011 and direct staff to pay all necessary expenses during that time.

2. DISCUSSION – REGIONAL HOUSING NEEDS ASSESSMENT UPDATE AND STATUS

Recommendation that the City Council provide staff with direction.

3. DISCUSSION – UUT OVERSIGHT COMMITTEE FINAL REPORT

Recommendation that the City Council receive and file the report.

4. DISCUSSION – REAPPOINTMENT AND APPOINTMENT OF APPLICANTS TO VACANT COMMISSIONERS' SEATS

Recommendation that the City Council provide staff with direction regarding the reappointment of Commissioners/Board Members.

PUBLIC COMMENT

Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the City Manager.

AVAILABILITY OF AGENDA MATERIALS

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet, are available for public inspection at the public counter at City Hall, 232 W. Sierra Madre Blvd., and at the Library, 440 W. Sierra Madre Blvd., during normal business hours.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

The City Hall Council Chamber is physically accessible and assistive listening devices are available at the meeting. If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council/CRA will adjourn to a Regular Meeting at this same place on Tuesday, July 12, 2011.